



**DEPARTMENT OF THE AIR FORCE
71ST FLYING TRAINING WING
VANCE AIR FORCE BASE OKLAHOMA**

13 May 2021

MEMORANDUM FOR VANCE AFB PERSONNEL

FROM: 71 FTW/CC

SUBJECT: 71 FTW Coronavirus Disease 2019 (COVID-19) Requirements

References: (a) Secretary of Defense Memorandum, "Use of Masks and Other Public Health Measures," 4 February 2021
(b) Department of the Air Force Memorandum, "Department of the Air Force Guidance on the Use of Masks," 16 February 2021
(c) US Centers for Disease Control and Prevention (CDC) Face Covering:
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>

1. While we have made great progress in our battle against COVID-19, we must continue to protect ourselves and our ability to execute our mission of developing the world's best pilots. To ensure the safety of the people of Vance AFB, and in accordance with current Department of Defense (DoD) and Department of the Air Force (DAF) guidance, I am instituting the following requirements.

2. **Use of Masks.** In accordance with references (a) and (b) noted above, all individuals, while on Vance AFB, will wear masks that comply with the most current CDC guidelines (c). Facial coverings must cover the nose and mouth, must be kept clean, and while in uniform, must be conservative, professional, and neutral in color. See additional guidance at <https://www.vance.af.mil/Home/COVID-19/>. The only exemptions to mask wear on Vance AFB are those outlined in references (a) and (b). No other categorical exemptions are herein granted.

3. **Off-base Guidance.** When in uniform, or when in conjunction with official military duties, Vance-assigned active duty members will adhere to the same mask-wear policies and exceptions referenced in section 2 of this memorandum. In all other situations, it is recommended you follow current CDC guidance and you are expected to follow applicable local ordinances and entry requirements of private establishments.

4. **COVID-19 Reporting Requirements.** All Vance AFB personnel must report through their chain of command when being tested for COVID-19 and the results of the test as soon as possible. If you are ill, have symptoms that indicate illness, or believe you have been exposed to the SARS-CoV-2 virus, do not report for work, and immediately notify your chain of command. Call Vance Public Health at 580-213-6643 for COVID-19 testing options and instructions if exposed. If you are having severe symptoms, like difficulty breathing, call 911 emergency services for assistance.

5. **Leave and Pass Rules.** Leave Approving Officials will familiarize themselves with the guidance and travel risk assessment tool at <https://www.vance.af.mil/Home/COVID-19/>, and ensure that members traveling outside the local area are aware of relevant travel area policies and have transmission mitigation plans.

6. **Group Gatherings on Base.** Leaders hosting events and gatherings on base will ensure all guests comply with facial covering requirements, as outlined in references (a) and (b). Events and gatherings will incorporate physical distancing to the maximum extent possible. Anyone feeling unwell, pending a COVID-19 or Flu test, or having had close contact with a COVID-19 patient must be excluded from events and group gatherings. All events and group gatherings must follow all other current CDC guidance on gatherings.

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7. Personal responsibility is key to protecting the people and mission at Vance AFB. Military personnel should use good judgment and consult with their chain of command when confronted with a situation not addressed by this memorandum.

8. The policies outlined in this memo are in effect immediately, and will remain in effect so long as DoD and DAF guidance prevails. Group and squadron commanders have authority to impose further, more restrictive requirements, as operationally necessary. I will periodically review these requirements and make changes as the current situation permits.

A handwritten signature in black ink, appearing to read 'J. A. Johnson', with a long horizontal line extending to the right.

JAY A. JOHNSON, Colonel, USAF
Commander